

Cass County Health Department

BOARD OF HEALTH

April 27th, 2022

The Cass County Board of Health met at the Virginia office of the Cass County Health Department on April 27th, 2022. President Amy Parlier called the meeting to order at 12:00 p.m.

Board of Health members present were Amy Parlier, Cathy Gibson, Joyce Brannan and Kim Hance.

Health Department employees present were Teresa Armstrong, Dirk Debergh, Tiffany Angelo, Krystal Myers, Amy Thompson, Nicole Roegge and Shelly Taylor. Robyn McKinley was present to take minutes of the meeting.

Approval of Minutes

A motion was made by Cathy Gibson and seconded by Joyce Brannan to approve the minutes of the March meeting as presented. The motion carried with all in favor.

Approval of Financial Report

Dirk Debergh, Financial Director, reported that Public Health Education is about \$13,600 in the red. Part of that is due to us receiving NACCHO Grant. This grant is based on deliverables and not expenditures. Dirk noted that he and Andrew will be getting together and having a call with NACCHO so Dirk can have the information he needs to present to the next board meeting. Dirk noted all other departments are doing well.

Dirk reported that under wages and fringe for workman's compensation it shows -\$3,315.95. Dirk noted after an audit he noticed more was paid than should have been so we received \$5,000 back and he divided that between home health and hospice.

Dirk reported that the money market account two with West Central Bank was closed and moved into money market account one April 5th so after next month that account will no longer show up on reports.

Teresa reported she checked into WIEDA that was discussed at last month's meeting. Teresa noted that we would qualify for this. It is bond financing for local government that is tax exempt and would use revenue to re-pay. The bond is 2-2.5% less interest than market rates with a minimum amount of \$1.5 million. Once the process starts it's typically a 60-90 day process and there is an application fee of \$2,000. Teresa stated that once the bids are back the board can discuss how they want to proceed.

Administrator's Report

Teresa Armstrong, Administrator, reported that we continue to see cases remain low. For the week of 4/9/2022-4/15/2022 there were 4 new cases reported and 7 new cases reported last week.

Teresa reported that to date Cass County is 60.39% fully vaccinated with the State of Illinois at 64.62%.

Teresa reported the demand for testing remains low. Testing is now being provided twice a week. Shield testing is now in place so with that we can test anyone who is needing testing, rather than just those who are symptomatic or contacts.

Teresa reported in other news we have contracted with Barton and Associates for a temporary Dentist, Dr. Owens, and we have contracted for him through the end of June.

Teresa reported we continue to work on our IPLAN and have finalized the survey questions for the community. We are hoping to have good participation from the public.

Teresa reported we have had continued communication with the City of Beardstown in regards to the annexation of property into the City limits. The Beardstown City Attorney has asked for a resolution from our Board of Health prior to moving forward so Teresa will be asking for approval for that during New Business.

Teresa reported she continues to work with Rob Wirth, our Project Manager. For the past month they have been working on very specific details for the building interior. A discussion has also been had regarding building security.

See handout.

Clinic Report

Tiffany Angelo, Clinic Director, reported that the Nurse Practitioner who came on site to shadow has accepted the position and is looking to start at the end of June. Dr. Curry is back in the office and has increased his patients to 11 per day.

Tiffany reported that counseling at JBS continues to go well. Teegan has been busy in the schools and we continue to assess the need to increase or adjust her time.

Tiffany reported that we continue to distribute Covid test kits and N95 masks to distribute to the community through HRSA. We have been distributing these items at all of our outreach events as well as posted on social media with directions on how the public can get these items for free. As of 4/19 we have distributed 501 Covid test kits and 4,698 N95 masks.

Tiffany reported for the month of March we reported on 11 quality measures. Of those 11 measures we met or exceeded on 8 of them. The three measure that were lower this reporting period were depression remission at 12 months, diabetes and French-African diabetes.

Behavioral Health reported on 2 measures, Initiation and Engagement of Alcohol and other drug dependence treatment (14 days) and Initiation and Engagement of Alcohol and other drug dependence treatment (30 days) and both measures were 100% compliant.

See handout.

Home Services

Shelly Taylor, Home Services Director, reported that our Medicare home health unduplicated census count at the end of March was 42 compared to last year at 46. Our total unduplicated census for all payer sources at the end of March was 142 compared to last year at 112.

Shelly reported that in January we had 33 admissions, 23 in February and 33 in March. Of those 89 admissions in the last 3 months, 35 were Medicare, 12 were Medicaid, 40 were private insurance and 2 were private pay.

Shelly reported that we had 11 hospice referrals in January with 10 admissions, 19 referrals in February with 16 admissions and 14 referrals in March with 12 admissions.

Shelly reported that we have hired a RN who will be starting May 16th.

See handout.

Dental Report

Amy Thompson, Dental Director, reported that we have Dr. Owens with us until the end of June. He is doing well and all patients and staff have nothing but nice things to say about Dr. Owens.

Amy reported we have a PRN Dental Assistant who will be taking her hygiene boards on May 4 and we are excited to transition her from Dental Assistant to Dental Hygienist. Jasmine who was one of our contact tracers will be joining the dental team on Monday. Jasmine will be doing on the job training for dental assistant.

Amy reported that for the month of March, dental reported on 2 measures, sealant retention which was 100% compliant and sealant to first molars which was 81% compliant. The patients who were not completed have notes in their charts as to why this was not completed.

See handout.

Quality Assurance Report

Krystal Myers, Quality Assurance Nurse, reported there were no revisions to Dental Clinic policies and procedures.

Krystal reported on Hospice and Home Health satisfaction surveys and comments for December 2021-March 2022.

Krystal reported new Hospice and Home Health measures with new goals presented to the board. The board agreed upon the new goals set.

See handout.

Human Resources

Nicole Roegge, Human Resource Specialist, reported we are currently looking for a full time dentist and full time LCPC.

Nicole reported she has no open FMLA cases. One case was closed during this quarter.

Nicole reported 2021 CCHD Employee of the Year was announced at the February All Staff meeting, Brandi Hymes. Our employee of the Quarter for Quarter 1 2022 was announced at our March All Staff meeting, Sheila Smith.

See handout.

New Business

A motion was made by Cathy Gibson and seconded by Kim Hance to approve changes to Covid vaccine policies. The motion carried with all in favor.

A motion was made by Joyce Brannan and seconded by Cathy Gibson to approve Dental policies and procedures. The motion carried with all in favor.

A motion was made by Joyce Brannan and seconded by Kim Hance to request Annexation of our Beardstown property located at 900 East 15th Street by City of Beardstown. The motion carried with all in favor.

A motion was made by Joyce Brannan and seconded by Amy Parlier to approve the updated clinic charges. The motion carried with all in favor.

Adjournment

A motion was made by Cathy Gibson and seconded by Amy Parlier to adjourn the meeting. The motion carried with all in favor. President Amy Parlier adjourned the meeting at 12:40 p.m.

Respectfully Submitted,

Robyn McKinley, Admin. Asst.