

Cass County Health Department

BOARD OF HEALTH

February 23rd, 2022

The Cass County Board of Health met at the Virginia office of the Cass County Health Department on February 23rd, 2022. President Amy Parlier called the meeting to order at 12:01 p.m.

Board of Health members present were Amy Parlier, Ann Chelette, Jennifer Allen, Mekelle Neathery, Kim Hance and Zach Flinn.

Health Department employees present were Teresa Armstrong, Dirk Debergh, Tiffany Angelo, Andrew English, and Franci Sweetin. Robyn McKinley was present to take minutes of the meeting.

Approval of Minutes

A motion was made by Zach Flinn and seconded by Ann Chelette to approve the minutes of the January meeting as presented. The motion carried with all in favor.

Dirk Debergh, Financial Director, reported that overall finances are in good order.

Dirk reported that Public Health Services has a credit of \$80,612.38 due to a couple grants paying up front. Dirk noted that the fee for service revenue is down some due to providers being out on medical leave.

Teresa initiated discussion regarding paying for Beardstown building project. It is estimated to cost around \$2-2.5 million. We have grant funding from HRSA for \$553,000 towards the project. Discussion was held regarding using some of our CD money and money market account funds.

Dirk will be running numbers to present to the board next month so board members can get an idea on the impact of using money market money or taking out a loan for the Beardstown building project. Amy and Zach both stated they are not comfortable using money from reserves to cover project expenses. Teresa is going to look into Capital Grant Funding through the State to help with expenses.

Administrator's Report

Teresa Armstrong, Administrator, reported that we have seen a decrease in the number of cases. Last week we had 44 cases, which is comparable to where we were in November. We currently have no one hospitalized.

Teresa reported that our Saturday vaccine clinics are continuing to go well. On Saturday the 19<sup>th</sup> we had 29 attendees. We will be offering Saturday clinics every 3 weeks. Our pop-up clinics are hit and miss as we held one yesterday at Lincoln Land Community College in Beardstown and only 2 people showed up.

Kim Hance noted that she has heard concerns from the public in regards to the Health Department not posting daily covid updates. Since our cases have drastically dropped, the updates are only occurring weekly. Teresa noted that there was a Facebook post in regards to this but Andrew was going to post another post. Amy Parlier asked what the age was for boosters in teenagers. Andrew noted that the boosters are available for ages 12 and up.

Teresa reported that the demand for testing has decreased so we have started cutting back on that. As of right now we have reduced the hours available each day but we may consider reducing it down to three days a week.

Teresa reported in other news the annual UDS report has been completed. This will be reviewed under new business for board approval.

Teresa reported that continues to work closely with our Project Manager on our Beardstown building project. Asbestos was found during the environmental inspection.

See handout.

### Clinic Report

Tiffany Angelo, Clinic Director, reported that Nora Bishop has turned in her resignation. Nora's last day will be Friday, March 4<sup>th</sup>.

Tiffany reported that our School Health Center site visit is set for March 31<sup>st</sup>. There are several items that they need beforehand so Tiffany has been busy getting all the information they requested submitted.

Tiffany reported that we have received Covid test kits and N95 masks to distribute to the community through HRSA. We have started distributing the mask to the community. We are working on gathering information needed to report to HRSA and getting test kits ready.

Tiffany reported for the month of January we reported on 8 quality measures. Of those 8 measures we met or exceeded on all of them. Six of the measures increased since last reporting period.

See handout.

### Health Education

Andrew English, Health Education Director, reported that staffing during the quarter remained the same. Contact tracers are now assisting the Pandemic Health Navigators to staff Covid testing clinics and vaccine clinics. There are still some contact tracing responsibilities, but have more time to transition into these other projects.

See handout.

### Environmental Health

Franci Sweetin, Environmental Health Director, reported that she has been working on getting communities set up for a spring cleaning project. To date she has Ashland, Chandlerville and Arenzville who will be participating. Virginia does not have a clean-up until fall so Franci will reach back out to Virginia at that time.

Franci reported that there were 6 establishments that required a follow-up inspection due to violations during their routine inspection.

See handout.

### New Business

A motion was made by Zach Flinn and seconded by Jennifer Allen to approve environmental health policies and procedures. The motion carried with all in favor.

A motion was made by Kim Hance and seconded by Jennifer Allen to approve the UDS report. The motion carried with all in favor.

### Adjournment

A motion was made by Jennifer Allen and seconded by Mekelle Neathery to adjourn the meeting. The motion carried with all in favor. President Amy Parlier adjourned the meeting at 12:37 p.m.

Respectfully Submitted,

Robyn McKinley, Admin. Asst.