

Cass County Health Department

BOARD OF HEALTH

June 23rd, 2021

The Cass County Board of Health met at the Virginia office of the Cass County Health Department on June 23rd, 2021. President Amy Parlier called the meeting to order at 12:00 p.m.

Board of Health members present were Amy Parlier, Mekelle Neathery, Ron Aggertt, Jennifer Allen, Cathy Gibson, Joyce Brannan, Hollie Reid, Kim Hance and Ann Chelette.

Health Department employees present were Teresa Armstrong, Dirk Debergh, Tiffany Angelo and Krystal Myers. Robyn McKinley was present to take minutes of the meeting.

Approval of Minutes

A motion was made by Hollie Reid and seconded by Mekelle Neathery to approve the minutes of the May meeting as presented. The motion carried with all in favor.

Approval of Financial Report

Dirk Debergh, Financial Director, reported that over all, all programs are in good standing. Dirk noted under the detailed expense report some expenses appear to be way over budget such as computer hardware. New iPads were purchased for home health and hospice, computers were purchased for the community workers and some new computers were purchased for clinic staff which were all purchased by grant funding. Dirk reported that home health and hospice is about \$30,000 in the red which has improved from the last 2 months. Dirk stated that he, Nancy and Teresa had a meeting with Matrix to see what they needed to change if anything on billing. Teresa added that one difference is that before, a rap was billed and paid up front, whereas now that has changed to where they are not getting paid for the rap but the rap still has to be submitted upon admission. The rap is telling Medicare they were admitted.

Dirk reported that the cost of lab testing has increased as the patient no longer gets billed directly from Healthlab and we are utilizing our in house phlebotomist.

A motion was made by Ann Chelette and seconded by Hollie Reid to approve the minutes of the financial report as presented. The motion carried with all in favor.

Administrator's Report

Teresa Armstrong, Administrator, reported that to date, Cass County has 2,044 positive cases of Covid-19, with 36 fatalities and 2,033 individuals recovered. Teresa also noted that Cass County now has 16,728.41 cases per 100,000 people, which remains the highest county per capita average in the State of Illinois. Cass County remains "in the blue" on the state map, with all metrics meeting goal. Teresa added that the entire State is now in Phase 5, which has no restrictions on group sizes. Those who are fully vaccinated may go without masks in most cases.

Teresa reported that as of June 22nd, 2021 our State of Illinois numbers stand at 1,389,443 cases and 23,159 deaths, with a 98% recovery rate.

Teresa reported that CCHD has administered 9,800 doses of Covid-19 vaccine, to Cass County residents and others employed in the county and surrounding area. Teresa noted that we now have over 41.37% of our population fully vaccinated. Teresa stated that the State of Illinois is at 46.72% of the population fully vaccinated. The Illinois 65 and older population is 73.1% fully vaccinated, those 18 and older are 54.4% fully vaccinated, and those 12 and older are 51.6% fully vaccinated.

Teresa reported that we continue to offer clinics weekly in Beardstown and Virginia as well as pop-up clinics throughout the county. Teresa noted that the pop-up clinics seem to be getting more traffic. These clinics do not require an appointment. Testing also continues four days a week, and currently offering in Virginia and Beardstown on alternating days.

Teresa reported that our bi-weekly EMS call has been put on hold and we will restart meetings if any new developments or increase in cases. Teresa added that we are awaiting new school guidance from IDPH and ISBE for the upcoming school year. Mask-wearing guidelines in each school district may be linked to the percentage of vaccinated people in each community.

Teresa reported in other news our FTCA application has been submitted to HRSA and Teresa has been working on the ARP Capital funding application as well.

Teresa stated we are closing out the State fiscal year, submitting final expenditure reports and ensuring we have spent all eligible funding, submitting new grant applications and finalizing new contracts.

See handout.

Clinic Report

Tiffany Angelo, Clinic Coordinator, reported we have hired 2 full time LPN's for the clinic. April Thomas will be taking the position that was open in Virginia and Christine McConnell will be a float between offices to cover as needed. Tiffany noted that we continue to look for a full time LCSW or LCPC to assist with behavioral health patients as our numbers continue to rise.

Tiffany reported that we have done a lot of testing with the software that allows us to do virtual check in and have turned all paperwork back on for patients. Front desk has also received training and education to ensure they are educating and encouraging our patients to use it for check in.

Tiffany reported we continue to offer Covid testing in both offices. As the need for testing has decreased, we continue to decrease hours of testing based on the need we are seeing in the community. To date we have completed 5,132 tests in Beardstown with 1,158 positives and 2,088 in Virginia with 327 positives.

Tiffany reported she continues to gather information for our SUPR site visit as they have requested numerous items ahead of time. Tiffany noted that our SUPR licenses are expiring in both locations in August. Those have been completed and submitted at this time.

Tiffany reported that our outreach team has been busy laying the groundwork for new outreach opportunities with our communities as we are now in Phase 5. The team continues to assist with all of our pop-up vaccine clinics by not only promoting the events but also being on site to help complete paperwork and interpret when necessary.

Tiffany reported that for the month of June our pandemic health navigator team had approximately 30 community based request for assistance with food, income assistance and vaccine information.

Tiffany reported for the month of May we reported on 5 measures. Of those 5 measures we met or exceeded our goal on 3 measures. The 2 measures that were not met were Bright Futures and Anticipatory Guidance. For Bright Futures alerts will continue to be placed on the patients charts. Also discussed with nursing and front desk staff that bright futures are to be done on patients 0 to 18 years of age, by their 3rd visit and then yearly thereafter. Tiffany noted that the struggle with this is the turn-over in front desk staff but they continue to educate front desk staff. Anticipatory Guidance, alerts will continue to be placed on their charts to alert the provider to discuss anticipatory guidance with the patient at their next visit. This was also discussed with

nursing staff and providers that anticipatory guidance for abstinence and safe sex is to be done on patients 12 to 18 years of age yearly.

Behavioral Health reported on one measure this month: Percentage of correct SUPR Level of Care Assessments. There were a total of 10 patients during the measurement period and 10 received an appropriate assessment for level of care which put us at 100% compliance.

See handout.

Public Health Services

Teresa Armstrong, Administrator, reported that Brittany Davis has started and is transitioning well. Brittany is currently working on some documentation issues with the Lead program and getting everything cleaned up.

Teresa reported that the staff continues to be busy with vaccine clinics and the pop-up clinics as well.

See handout.

Quality Assurance Report

Krystal Myers, Quality Assurance Nurse, reported some revisions to corporate compliance, financial management and emergency operations plan.

Krystal reported that controlled substance measure will be utilized and reported on every quarter to ensure providers have given patients a urine drug screen and a controlled substance agreement consent form within 30 days of a controlled substance being prescribed.

See handout.

Old Business

There is no old business to discuss at this time.

New Business

A motion was made by Hollie Reid and seconded by Ron Aggertt to approve the Financial Management Plan. The motion was carried with all in favor.

A motion was made by Mekelle Neathery and seconded by Ann Chelette to approve Corporate Compliance policies. The motion was carried with all in favor.

The slate of officers was presented by Ann Chelette of the Nominating Committee. Amy Parlier was nominated for the position of President and Mekelle Neathery was nominated for the position of Secretary/Treasurer. A motion was made by Ann Chelette and seconded by Hollie Reid to approve the slate of officers as presented. The motion carried with all in favor.

A motion was made by Kim Hance and seconded by Hollie Reid to appoint Mekelle Neathery as an authorized check signer. The motion was carried with all in favor.

Executive Session

A motion was made by Hollie Reid and seconded by Mekelle Neathery to enter Executive Session at 12:31 p.m. to discuss updates on the property.

A motion was made by Hollie Reid and seconded by Ann Chelette to exit Executive Session at 12:48 p.m.

Adjournment

A motion was made by Hollie Reid and seconded by Ron Aggertt to adjourn the meeting. The motion carried with all in favor. President Amy Parlier adjourned the meeting at 12:49 p.m.

Respectfully Submitted,

Robyn McKinley, Admin. Asst.