

Cass County Health Department

BOARD OF HEALTH

January 24, 2024

The Cass County Board of Health met at the Virginia office of the Cass County Health Department and via Zoom on January 24, 2024. President Amy Parlier called the meeting to order at 12:04 p.m.

Board of Health members present were Amy Parlier, Cathy Gibson, and Zach Flinn. Kim Hance joined via Zoom.

Health Department employees present were Teresa Armstrong, Dirk Debergh, Tiffany Angelo, Amy Thompson, and Nicole Roegge. Casey Hance was present to take minutes of the meeting.

Approval of the Minutes

A motion was made by Zach Flinn and seconded by Cathy Gibson to approve the minutes of the December meeting as presented. The motion carried in favor.

Financial Report

Dirk Debergh, Fiscal Director, shared final reports from November and informed the group of two updates to the revenue/expense report: Public Health Services was off by \$1 due to a typo, and the Clinic Year-to-Date 'Total Other Expense' line increased by \$553.68 due to Phreesia charges at the end of the month.

Dirk reported that all programs are in the black for the month of December. Fund balances decreased, which is due to the three payrolls that month. He also clarified that the BWC NACCHO and SVCU NACCHO grants generated \$19,000, which accounts for the \$17,588.76 revenue over expenses for December. Dirk shared a change for the new budget this year, the interest for the checking account now falls under Public Health, where in the past it fell under Home Health/Hospice.

Dirk stated that we paid our first annual payment for the loan from the county in January. This payment will be reflected in the January numbers.

A motion was made by Cathy Gibson and seconded by Zach Flinn to approve the financial report. The motion carried in favor.

Administrators Report

Teresa Armstrong, Administrator, shared information concerning recently completed and upcoming building updates in Beardstown, including new office sinks, a defective LED light, an issue with the sidewalk ice melt system, the new generator, and a potential roof leak.

Tiffany, Dirk, and Teresa have been working to complete the UDS report, which is due February 15th.

Teresa reported on her work with HRSA to clear the last condition from the Operational Site Visit. She is currently waiting to hear back regarding her resubmission. The issues include an erroneous Springfield Clinic contract, an amended SIU contract, and a LabCorp contract in which a slide needed identified for those 101-200% of poverty.

Teresa shared an update on her work with Delaney and Nicole for the NACCHO Workforce grant. She has registered for a Succession Planning webinar and has agreed to share the webinar slides with the Board. She also updated the group on the Prairieland United Way pre-allocation meeting that she attended.

Teresa shared information with the group regarding the Roger Briney Trust.

Clinic Report

Tiffany Angelo, Clinic Director, updated the Board on recent hiring activity. Junitta, NP, has started and training is going well. Suzanne's last day will be February 23rd. Two new nurses and a receptionist have been hired. The search continues for an additional nurse/MA and two additional full-time LCSWs or LCPCs. Kay, the CADC for the MAR program has resigned. In light of this and due to the difficulties filling the position in the past, it has been decided to discontinue the MAR program.

Tiffany reported that medical and dental numbers have both decreased this month, likely due to providers being out of office. Behavioral health numbers decreased as well, likely due to the schools closing for holiday break. Unduplicated census continues to be higher than any time in the past.

Tiffany reviewed QA numbers with the Board. Fifteen measures were reviewed, including Preventative Care and Screening for Adult BMI, Screening for Depression and Follow Up Plan, Depression Remission at 12 months, Adult Tobacco Use Assessment and Intervention, Ischemic Vascular Disease, Hypertension, Statin Therapy for the Prevention and Treatment of Cardiovascular Disease, Diabetes, Latino Diabetics, French-African Diabetics, Patient Visits with the Clinician (PCP)/Team at both Virginia and Beardstown offices, Risk Management: Sharps containers and Biohazard containers check for Cass County Health Clinic at both Virginia and Beardstown, and Risk Management: Controlled Substance. Of the 15 measures reviewed, 4 improved, 7 declined, and 4 measures remained steady since the last quarter. Due to the decline in the 3 diabetes measures, more education has been provided to clinic staff around standing orders and completing A1Cs if the patient hasn't had one completed in the last three months.

Dental Clinic Report

Amy Thompson, Dental Clinic Director, shared a staffing update with the Board. Dr. Falsey's last day was in December, PRN hygienist Cheryl has retired, and Whitney is expected out on maternity leave toward the end of the month. With Dr. Leavey's resignation, Amy, Teresa, and Nicole have been working with Adkisson Search Consultants in hopes to fill at least one full-time dentist position. Adkisson will be on site February 8 to determine our recruiting needs. Things are going well with locum tenens dentist Dr. Lockhart.

Amy reviewed Dental QA numbers with the Board. Two measures were reviewed, including Dental Sealant Retention and Sealants to First Molars. Both measures have declined since last quarter. One sealant assessed at the 12-14 month follow up visit did not retain, and the decrease in sealants to first molars can be attributed to behavior issues.

Human Resources Report

Nicole Roegge, Human Resource Director, reported the most recent batch of new hires and terminations, as well as an overview of what positions are currently vacant. Nicole shared that she and Shelly Taylor have been working with a staffing company to contract a speech pathologist for home health. Nicole has finished the salary survey and should receive the results in March or April.

Nicole reported that her focus over the next quarter will be establishing 'grow your own' programs at CCHD, specifically dental assistant and CMA programs. Amy Parlier voiced her enthusiasm for the programs and shared information regarding a new CEO program in Cass County.

Teresa expressed her concern with the lack of available daycare impacting turnover. Kim and Cathy provided an update on their work to open a daycare facility at the old Grand Avenue building and the possibility of expanding the daycare at the Methodist church in Virginia.

Old Business

There was no old business to report.

New Business

A motion was made by Cathy Gibson and seconded by Zach Flinn to approve the Briney Trust Purchase Agreement. The motion carried in favor.

Adjournment

A motion was made by Cathy Gibson and seconded by Zach Flinn to adjourn the meeting. The motion carried in favor. President Amy Parlier adjourned the meeting at 12:49 p.m.

Respectfully Submitted,

Casey Hance, Admin. Asst.