

Cass County Health Department

BOARD OF HEALTH

Regular Meeting

October 23, 2019

The Cass County Board of Health met at the Virginia office of the Cass County Health Department on October 23, 2019. Secretary/Treasurer Joyce Brannan called the meeting to order at 12:00 p.m.

Board of Health members present were Joyce Brannan, Ron Aggertt, Josh Millard, Amy Parlier, Hollie Reid and Mekelle Neathery.

Health Department employees present were Teresa Armstrong, Dirk Debergh, Tiffany Angelo, Shelly Taylor and Linda Debergh. Nicole Roegge was present to take the minutes of the meeting.

Approval of Minutes

A motion was made by Amy Parlier and seconded by Hollie Reid to approve the minutes of the September meeting as presented. The motion carried with all in favor.

Financial Report

Teresa Armstrong, Administrator, reported that overall the financial position of the health department looks good. The Maternal Child Health program will be receiving the third and final installment of tax revenue this month which will be reflected on the November financial reports. The Comprehensive Health Protection grant has been signed. Grant revenue from July to current will begin to come in now that the grant is executed. There are still several grants that the department has not received contracts on which will hopefully be happening in the next few weeks.

A motion was made by Hollie Reid and seconded by Josh Millard to approve the financial report as presented. The motion carried with all in favor.

Administrator's Report

Teresa Armstrong, Administrator, reported that Franci Sweetin has returned part time as Environmental Health Director. She will be working three days a week. Morgan County was very understanding of the situation and have agreed to help us again in the future if a need arises.

Teresa reported that there have been several new hires and staffing changes in the health department. Krystal Myers has been hired as a full time LPN for the clinic while Melissa Scott has been hired for the full time position in the billing department. The health department continues to have openings for a Teen Reach site director, Home Services RN and a LCPC/LCSW.

Teresa announced that the HRSA site visit is currently being conducted. One of the reviewers will be coming in at the conclusion of the meeting to talk with the Board of Health members.

Tiffany and Teresa attended the annual IPHCA Leadership Conference. Overall it was a very good conference and there was some discussion about the Integrated Health Home. They are looking to roll out the latest version of the Integrated Health Home by April 2020.

Teresa reported that the health department recently joined the newly formed P Tech HCCN group. This is a HRSA funded group formed by IPHCA as well as the Alliance of Chicago to form a health center controlled network. The first meeting was held during the IPHCA conference and it went well. Funding will be used to improve systems and provide technical assistance on a variety of issues.

Community flu clinics have concluded for the year. Kayla will be going to area workplaces in the next week to do employee flu clinics for those companies who have reached out. Teresa has received word that private stock flu vaccine can be used for CHIP patients and they will be replenished with CHIP vaccine once it arrives.

Teresa reported that the public health department has gotten information on a potential vaping case in Cass County. Andrew has made contact with the patient but is awaiting a final report from the hospital to confirm the case. Hollie Reid asked if vaping education has been created and distributed around which Teresa confirmed has been done.

Teresa announced that IPHCA has received the census grant. The health department has applied to be a sub grantee of the program and assist IPHCA with outreach for the census. More information will be coming about this program in the next few months.

See handout.

Clinic Report

Tiffany Angelo, Clinic Director, reported that the health clinic has been very busy with lots of various community events over the last couple of months. The annual Walk to School event was held earlier in the month with over 200 participants. The Walk with a Doc program that Dr. Curry has started continues to grow each month as well.

The health clinic is reporting on 11 quality measures this month of which 6 met goal or improved from their last reporting period. Tiffany reported that some of the lower numbers on QA measures is happening as a result of having a new provider. He is still learning where and when to document certain things and Tiffany believes these numbers will continue to improve as time goes on. Dental reported on two measures this month, sealant retention and sealants to first molars. Sealant retention was at 100% for the reporting period while sealants to first molars fell to 79%. This was caused by several factors that were out of the control of the dental clinic and staff.

See handouts.

Home Services Report

Shelly Taylor, Home Services Director, reported that the hospice volunteers are selling evergreen wreaths as a fundraiser. Also, the annual Service of Remembrance for the hospice program will be held on Tuesday October 29th at 7:00. The service is held at the First Christian Church in Beardstown. There will be 90 patients honored this year.

The Home Services program is still seeking a full time RN. Currently the PRN nurse is helping to cover when needed.

Shelly reported that RCD continues to go well. There have been a couple which have been returned for documentation issues but for the most part everything is getting affirmed quickly.

See handout.

Quality Assurance Report

Linda Debergh, Quality Assurance Nurse, reported that Home Services still struggles with documenting for their quality improvement measures. She attributed the decline in compliance due to the fact that the department is shorthanded and nursing staff are just missing the documentation because of this. Their patient satisfaction scores and comments were very good.

See handouts.

Old Business

Grammatical changes were made to pages 11, 13 and 17 of the Cass County Health Department Board of Health By-Laws (see attached handout for changes). A motion was made by Amy Parlier and seconded by Ron Aggertt to approve the changes to the Board of Health By-Laws. The motion carried with all in favor.

New Business

There was no New Business to report.

Adjournment

A motion was made by Ron Aggertt and seconded by Hollie Reid to adjourn the meeting. The motion carried with all in favor. Secretary/Treasurer Joyce Brannan adjourned the meeting at 12:34 p.m.

Respectfully submitted,

Nicole Roegge, Admin. Asst.