

Cass County Health Department

BOARD OF HEALTH

Regular Meeting
February 27, 2019

The Cass County board of Health met at the Virginia office of the Cass County Health Department on February 27, 2019. President Lesley Newell called the meeting to order at 11:59 a.m.

Board of Health members attending the meeting were Lesley Newell, Joyce Brannan, Ann Chelette, Ron Aggertt, Amy Parlier, Hollie Reid and Josh Millard. Dr. Alan Deckard, ex-officio member, was also present.

Health department employees present were Teresa Armstrong, Dirk Debergh, Linda Debergh, Tiffany Angelo and Andrew English. Nicole Roegge was present to take the minutes of the meeting.

Approval of Minutes

A motion was made by Ron Aggertt and seconded by Amy Parlier to approve the minutes of the January meeting as presented. The motion carried with all in favor.

Financial Report

Teresa Armstrong, Administrator, reported that the A/R for the health department continues to grow due to the Medicaid Managed Care organizations taking a while to pay their claims. One of the MCO's has not paid a claim yet. The company has been contacted and stated that there was a system issue which should be resolved in 60 days or less. If the issue is not resolved within 60 days the health department will look at filing a complaint against the company with the state of Illinois.

Teresa also reported that on the dashboard report provided monthly Dirk has started breaking out Medicaid and Medicaid Managed Care into two separate categories. This will result in more accurate reporting on this financial report going forward.

Dirk Debergh, Financial Officer, reported that he had contacted Meyers and Meyers Accounting in Beardstown in regard to the West Central Illinois Health Corporation annual audit. Meyers and Meyers felt that they would not be able to complete the audit for a lower cost than Pehlman & Dold are currently doing. Dirk also contacted Jeff Little who cannot do the audit because he doesn't have the right certification for it. It was decided by the group that Dirk ask Pehlman & Dold if they would be willing to come down on their cost of doing the audit since they do other business for the health department.

A motion was made by Hollie Reid and seconded by Josh Millard to approve the financial report as presented. The motion carried with all in favor.

Administrator's Report

Teresa Armstrong, Administrator, reported that she has received word that Dr. Curry has received his Illinois license. He has already extended his current contract with his old employer through July so Teresa is unsure if he

will be coming before then or not. Dr. Watson is currently on maternity leave as she had a healthy baby girl on February 15th. Dr. Woodrick is the temporary dentist that is covering in the dental clinic while she is gone on maternity leave.

Teresa reviewed the UDS report with the Board of Health. They will approve the report under New Business.

The long awaited part for the generator has been installed. The company who makes the generator will be coming on site soon to instruct staff on how to use the generator. Lindsey Electric still has to complete a few minor punch list items.

Teresa and Amy Thompson have met with a dental equipment representative regarding a quote for new dental chairs. There is one chair that desperately needs replaced and a few others who are starting to show their age. Teresa and Amy are still waiting on a quote from the representative.

All health department employees will be participating in a poverty simulation tomorrow during their monthly all staff meeting. This simulation is put on by the University of Illinois Extension office. Many of the managers at the health department have already participated in the simulation and felt that it was very beneficial. All Board of Health members were invited to attend as well.

Teresa reported that she recently attended an administrator's meeting in Springfield. One of the topics discussed were the changes to minimum wage. Teresa does not feel that this new increase will not have much of an impact on the health department as a whole, at least initially. She will look at current wages and salaries and bring information to the March Board of Health meeting.

See handout.

Clinic Report

Tiffany Angelo, Clinic Director, reported that both offices recently had their VFC site visits which went very well. There were no findings for either office.

Tiffany discussed changes she has made to her spreadsheet report that is distributed monthly to the Board of Health. She feels that this changes will be helpful to the Board as they look at productivity numbers for the clinic.

Tiffany reported that the medical clinic met or exceed their goal on 3 of the 5 measures they reported on during this reporting period. Cervical cancer screenings were down as well as prenatal health. Staff will be reminded at the upcoming staff meeting again of the importance of asking patients about their cervical cancer screening history and getting the patient to sign a release to get those records at their first appointment.

The dental clinic only reported on one measure during the month of February. Their caries risk assessment met its goal of 99% as only one patient did not have a risk assessment documented.

See handouts.

Public Health Report

Andrew English, Public Health Coordinator, reported that since his report he has received two additional grant contracts, Communities of Color and Hepatitis B.

Andrew reported that the position of Welcome Center Coordinator has been filled. Lauren White was hired for the position a few months ago. Lauren is a graduate of Illinois College with a major in French. She will be a great asset to the program.

See handout.

Environmental Health Report

Teresa Armstrong, Administrator, reported that things continue to go well with Morgan County as they complete the field work for our environmental health program. They have recently been assisting the health department with preparations for the food program review as well as the water and sewage reviews which are all due this year. They continue to complete all food inspections as well as help with complaint follow up as needed.

See handout.

Quality Assurance Report

Linda Debergh, Quality Assurance Nurse, reported that the patient satisfaction scores for all programs are being reported this month. There were many great comments for all programs on the surveys. The only negative comments were about time spent in the waiting room and telephone calls.

See handout.

Old Business

There was no Old Business to report.

New Business

A motion was made by Ann Chelette and seconded by Amy Parlier to approve the Cass County Health Department Teen Reach policies and procedures as presented with no changes. The motion carried with all in favor.

A motion was made by Hollie Reid and seconded by Ron Aggertt to approve the Cass County Health Department OSHA policies and procedures as presented with no changes. The motion carried with all in favor.

A motion was made by Hollie Reid and seconded by Amy Parlier to approve the 2018 UDS Report as presented. The motion carried with all in favor.

A motion was made by Hollie Reid and seconded by Ann Chelette to approve updates made to the Cass County Health Clinic sliding fee scale as presented. The motion carried with all in favor.

A motion was made by Hollie Reid and seconded by Ann Chelette to approve the credentialing and privileging of temporary dentist Dr. Woodrick. The motion carried with all in favor.

A motion was made by Hollie Reid and seconded by Josh Millard to approve the re-credentialing and privileging of Emily Eichelberger, FNP-BC. The motion carried with all in favor.

Adjournment

A motion was made by Ron Aggertt and seconded by Ann Chelette to adjourn the meeting. The motion carried with all in favor. President Lesley Newell adjourned the meeting at 12:33 p.m.

Respectfully submitted,

Nicole Roegge, Admin. Asst.