

Cass County Health Department

BOARD OF HEALTH

Regular Meeting
December 18, 2019

The Cass County Board of Health met at Kesterson's Good Times in Virginia on December 18, 2019. Secretary/Treasurer Joyce Brannan called the meeting to order at 12:22 p.m.

Board of Health members present were Joyce Brannan, Josh Millard, Amy Parlier, Ron Aggertt and Hollie Reid.

Health department employees present were Teresa Armstrong, Dirk Debergh, Tiffany Angelo, Linda Debergh, Brandi Hymes, Shelly Taylor and Andrew English.

Approval of Minutes

A motion was made by Hollie Reid and seconded by Ron Aggertt to approve the minutes of the November meeting as presented. The motion carried with all in favor.

Financial Report

Teresa Armstrong, Administrator, reported that Dirk will be bringing more accurate year end reports to the January meeting as he is still waiting to recognize some revenue that has not been accounted for as well as some expenses.

Teresa called the Board's attention to the monthly dashboard report and the below target year to date dental encounters. She explained that some of the lower numbers are due to the fact that Central Counties has opened a dental clinic in Jacksonville. Many of our dental clinic patients were traveling to us from Jacksonville and are now utilizing the services they have in their hometown.

Teresa also discussed the lease car report which was attached to her report. It still remains very cost effective to continue with the lease cars rather than pay employee mileage. She is going to look into selling the cars we currently have and lease newer.

Hollie Reid inquired about the contract with Ricoh for the health department's copy needs and if there had ever been any bids from other companies. Teresa is going to price other companies to see if a better deal can be found.

A motion was made by Josh Millard and seconded by Hollie Reid to approve the financial report as presented. The motion carried with all in favor.

Administrator's Report

Teresa Armstrong, Administrator, reported that she received a letter of resignation from Board of Health President Lesley Newell. The Board will vote to formally accept the resignation under New Business. The Board of Health requested that flowers or a plant be sent to Lesley for all of her dedicated years of service as a Board of Health member.

Teresa has completed the HRSA non competing continuation application which was due earlier this month. A copy of the application was attached to her report for the Board to review.

Teresa reported that HFS has elected to move the Healthworks program to Illinicare from the local health department. This is happening statewide. Teresa and Brandi will monitor how this changes effects the maternal child health program in the coming months.

Teresa has received notice that the health department will be receiving \$60,000 as part of the IPHCA census grant. Staff are attending meetings and conference calls regarding the grant as well as working on developing deliverables for the program. Josh Millard noted that the Cass County Board has formed a census committee and that Kim Hance is the head of the committee.

Teresa reported that Ashlyn Holmes has been hired as an RN for the home services department. She will be starting at the end of December. Hollie Reid asked how the two new billing employees were doing. Teresa reported that they are catching on quickly and doing very well.

See handout.

Clinic Report

Tiffany Angelo, Clinic Director, reported that the clinic is now looking for a Certified Alcohol and Drug Counselor (CADC). They were currently searching for a LCPC or LCSW but no applications were coming in. A CADC will be more beneficial to the behavioral health program as the MAT program continues to grow. This position also does not require a license.

Tiffany also reported that a peer counselor for the MAT program has been found. She is a recovering addict with several years of sobriety under her belt. Tiffany will be talking with her in the next few weeks to get things set up with her a plan in place.

Tiffany reported on quality assurance measures for the clinic. All of the measure but one for this reporting period were below goal. She believes this is primarily a result of Dr. Curry still being new and learning where and how to document things in the system. He has done additional one on one training with Angie as well as having his patient load cut back daily now that Emily has returned form maternity leave. His numbers are starting to come up as a result of these changes.

Amy Parlier asked about the recent community closet open house. Tiffany reported that it was well attended with around 20 people shopping during the event. Delany is looking at opening it up on a weeknight so that more people will be able to come and utilize the service.

Teresa Armstrong, Administrator, reported that the health clinic's unduplicated patient count has reached 93% of their goal for the year with one month of reporting left to go. The clinic must reach at least 90% of their goal or funding could potentially be cut by HRSA.

See handouts.

Maternal Child Health Report

See handout.

Quality Assurance Report

See handout.

Old Business

There was no Old Business to report.

New Business

A motion was made by Josh Millard and seconded by Ron Aggertt to accept the resignation of Board of Health President Lesley Newell with regret. The motion carried with all in favor.

A motion was made by Ron Aggertt and seconded by Hollie Reid to accept Amy Parlier, Joyce Brannan and Josh Millard as members of the nominating committee for the election of Board of Health officers. The motion carried with all in favor.

Ron Aggertt thanked all of the staff on their hard work in getting the HRSA corrective actions completed quickly.

Adjournment

A motion was made by Ron Aggertt and seconded by Amy Parlier to adjourn the meeting. The motion carried with all in favor. Secretary/Treasurer Joyce Brannan adjourned the meeting at 12:41 p.m.

Respectfully submitted,

Nicole Roegge, Admin. Asst.