

Cass County Health Department

BOARD OF HEALTH

Regular Meeting

April 24, 2019

The Cass County Board of Health met at the Virginia office of the Cass County Health Department on April 24, 2019. Secretary/Treasurer Joyce Brannan called the meeting to order at 12:01 p.m.

Board of Health members attending the meeting were Joyce Brannan, Ron Aggertt, Ann Chelette and Hollie Reid.

Health Department employees present were Teresa Armstrong, Tiffany Angelo, Shelly Taylor and Linda Debergh. Nicole Roegge was present to take the minutes of the meeting.

Approval of Minutes

A motion was made by Hollie Reid and seconded by Ron Aggertt to approve the minutes of the March meeting as presented. The motion carried with all in favor.

Financial Report

Teresa Armstrong, Administrator, reported that there was nothing concerning in the financial reports this month. The group discussed the decline in dental income for the previous month. Teresa explained that this is due to the fact that our temporary dentist has not been fully credentialed with all insurance companies so we are unable to bill her claims at this time. Teresa reported that the credentialing process is almost complete and the billing staff should be able to start sending out those claims next week.

A motion was made by Hollie Reid and seconded by Ron Aggertt to approve the financial report as presented. The motion carried with all in favor.

Administrator's Report

Teresa Armstrong, Administrator, announced that Brandi Hymes has been hired as the new MCH Director. She will be starting at the end of May. Jamie Epping will officially retire at the end of June. This will provide a nice transition period for the department.

Teresa has been working on an Oral Health Infrastructure grant through HRSA. This grant would allow the dental clinic to purchase five new dental chairs to replace the old and aging ones they are currently using. They would also be able to purchase equipment that would aid in obtaining x-rays on young children as well as the developmentally disabled. The grant is a competitive application and is due on May 21st.

Teresa reported that the remodel project is finally complete. The generator test was completed on April 3rd and went well. The health department will be contracting with a company that will provide ongoing maintenance for the generator in the years to come.

Dr. Watson has not been released to return from her maternity leave as originally planned. Dr. Babatunde, our locum's dentist, will be with the dental clinic through the end of May. Teresa is hopeful that Dr. Watson will return prior to this.

Teresa reported that the health department recently had their water and septic program review recently by IDPH. It went very well. She has not received a final report on the review yet.

Teresa thanked everyone who attended or worked on the annual hospice fundraiser. It went very well and was a nice evening. Money is also starting to come in from the area United Way organizations for hospice as well as the Teen Reach program.

The group discussed a letter that was sent to all Board of Health members from John Elam. Teresa has reached out to Morgan County who is following up with local companies who deliver septic systems to see if there are any areas of concern. She is still waiting on a response from Morgan County.

See handouts.

Clinic Report

Tiffany Angelo, Clinic Director, reported that Lindsey Moser has been hired as a part time counselor for the health clinic. She is doing well and will be attending lots of upcoming trainings. She will be in the office four days a week.

Tiffany reported that the raised flower beds for the community gardens have been built and installed by the Virginia High School shop classes. On April 26th there will be a community planting event from 3:30-5:00. There will be a wide variety of items planted in the garden for the community to enjoy.

The medical clinic reported on 10 quality assurance measures this month of which 7 measures met or exceeded their goals. The IVD measure did not meet goal this month as there were only a small number of patients in this measure. If one patient is not compliant then the compliance percentage is brought down substantially. Tiffany also discussed the diabetes measure which was also not at goal. Tiffany reported that all patients had an A1C drawn but they were above 9. It must be below 9 for compliance. Follow up appointments for these patients have been made.

Dental quality assurance measures were good for the month of April. The dental sealant retention measure was down slightly with one sealant not being intact at the retention check. The sealants to first molar measure was excellent this month as the dental clinic exceeded their goal.

See handouts.

Home Services Report

Shelly Taylor, Home Services Director, reported that the hospice audit was completed last week. Overall she felt that the audit went very well. She is still waiting to get the report back from the auditors to see what findings were listed.

See handout.

Quality Assurance Report

Linda Debergh, Quality Assurance Nurse, discussed new goals for the Home Health and Hospice Quality Management Plan as follows:

Home Health Quality Management Plan:

Improvement in Management of Oral Medications = Current Goal 57% / New Goal set at 80%

Improvement in Ambulation = Current Goal 47% / New Goal set at 63%

Improvement in Dyspnea = Current Result 84% / Goal set at 85%

Improvement in Bathing = Current Result 79% / Goal set at 80%

Hospice Quality Management Plan:

CAHPS Survey Question: Getting Hospice Care Training = Current Goal 81% / New Goal set at 81%

Patients Treated With An Opioid Who Are Given A Bowel Regimen = Current Goal 80% / New Goal set at 80%

Hospice Visits When Death Is Imminent

Measure 1 = Current Result 100% / New Goal set at 100%

Measure 2 = Current Result 85% / New Goal set at 85%

Help For Pain and Symptoms = Current Result 80% / New Goal set at 82%

See handouts.

Old Business

There was no Old Business to report.

New Business

A motion was made by Hollie Reid and seconded by Ann Chelette to approve updates to the Cass County Health Department Lead policies and procedures as presented. The motion carried with all in favor.

A motion was made by Ann Chelette and seconded by Hollie Reid to approve updates to the Cass County Health Department Emergency Operations Plan as presented. The motion carried with all in favor.

A motion was made by Ron Aggertt and seconded by Hollie Reid to approve raising the clinic and dental charges to 50% of the usual and customary charges as presented. The motion carried with all in favor.

Executive Session

A motion was made by Hollie Reid and seconded by Ron Aggertt to go into Executive Session to discuss personnel matters. The motion carried with all in favor. The Board of Health entered Executive Session at 12:47 p.m.

A motion was made by Ron Aggertt and seconded by Hollie Reid to come out of Executive Session. The motion carried with all in favor. The Board of Health came out of Executive Session at 1:00 p.m.

Adjournment

A motion was made by Ann Chelette and seconded by Hollie Reid to adjourn the meeting. The motion carried with all in favor. Secretary/Treasurer Joyce Brannan adjourned the meeting at 1:01 p.m.

Respectfully submitted,

Nicole Roegge, Admin. Asst.