

Cass County Health Department

BOARD OF HEALTH

Regular Meeting
September 26, 2018

The Cass County Board of Health met at the Virginia office of the Cass County Health Department on September 26, 2018. Secretary/Treasurer Joyce Brannan called the meeting to order at 12:15 p.m.

Board of Health members attending the meeting were Joyce Brannan, Larry Gabbert, Hollie Reid, Amy Parlier and Lesley Newell.

Health department employees present were Teresa Armstrong, Dirk Debergh, Tiffany Angelo and Linda Debergh. Nicole Roegge was present to take the minutes of the meeting.

Approval of Minutes

A motion was made by Amy Parlier and seconded by Hollie Reid to approve the minutes of the August meeting as presented. The motion carried with all in favor.

Approval of Financial Report

Dirk Debergh, Fiscal Officer, reported that expenses for the health clinic seem a bit higher than usual. This is because Dirk is still waiting on the HRSA carry over request to be approved so that he can recognize that money as revenue. He is also waiting on a signed School Health Center contract from IDPH to recognize the revenue from that program as well. Once those two things happen then he will recognize that revenue and the report will look much better.

Public health grants are very slow to come in this year. Some IDPH grant programs have completed applications from the health department but still do not have a signed contract yet. Many grants such as the local health protection grant have not even had their applications available until late last week.

Dirk reported that DHS has fully paid their grants for FY 2018. IDPH still has two grants that are still waiting to be paid in full.

Dirk reported that the total fund balances on the Monthly Fund Balance report look lower than normal. This is due to the fact that there were 3 full payrolls in the month of August.

Teresa Armstrong, Administrator, reported that Medicaid Managed Care Organizations (MCO) are very slow in the payment process. They are not paying as quickly as traditional Medicaid was. There are still quite a few bumps in the road when it comes to claims processing and payment and Teresa is hopeful these will get straightened out as time goes on.

A motion was made by Hollie Reid and seconded by Larry Gabbert to approve the financial report as presented. The motion carried with all in favor.

Administrator's Report

Teresa Armstrong, Administrator, reported that Tina Miller was recently hired as the new community health worker. She will be helping Delaney with PR related activities and events. Rebecca Miller has also been hired as the new Welcome Center coordinator. She will begin on October 1st.

The interviewing process has started to find staff for Dr. Curry when he begins full time. The clinic is looking for a full time receptionist, Medical Assistant and LPN. Dr. Curry is hoping to be practicing in Virginia around December. He is still waiting for his Illinois license to be approved. He and his wife have recently purchased a house in Virginia.

Teresa reported that Franci Sweetin put in her resignation and is no longer with the health department. Going forward Morgan County will be handling all of the environmental field work for Cass County. Nicole will still be taking calls and answering emails as they come in. She will forward anything necessary on to Morgan County. They will be providing the services at cost. It will work similarly to how it was handled during both of Franci's maternity leaves.

The construction project continues on. There are still some electrical issues that need corrected as well as a problem with the generator. The front door into the vestibule also needs to have another lock installed and should be keyed to the already existing master key. This was supposed to be fixed late last week but was not. The front vestibule also leaks when there is a heavy rain. They have re-caulked around the outside but staff will need to continue to keep an eye on it to make sure the leaking stops.

Teresa talked about a new program HFS is rolling out called Integrated Health Homes. This is a new model of care coordination for Illinois Medicaid members. The health department is currently in the beginning stages of applying to be an IHH and Teresa will keep the Board updated as the process moves along.

See handout.

Clinic Report

Tiffany Angelo, Clinic Director, reported that she has been speaking with a Spanish speaking physician who might possibly be interested in a position at the Beardstown office. She is currently working in Springfield at a prompt care facility. She has spoken with Tiffany over the telephone and they have also exchanged several emails. Tiffany hopes to keep in contact with her.

There were no dental quality assurance measures to report on this month. The medical clinic met or exceeded their goal on four of the six measures they reported on this month. The childhood immunization measure continues to be a struggle since many of the immigrant children are already behind on their immunizations and it is impossible to get them compliant for the measure. There was also only one non-compliant asthma patient this month as well but since the sample size is so small this caused the clinic to not meet their goal on this measure as well. The group reviewed and discussed the Mediquire Missed Opportunity summary report.

See handout.

Maternal Child Health Report

See handout.

Quality Assurance Report

See handout.

Old Business

There was no Old Business to report.

New Business

A motion was made by Hollie Reid and seconded by Amy Parlier to approve the revisions to the dental clinic policy as presented. The motion carried with all in favor. The new policy added SSKI application to the new silver diamide policy.

A motion was made by Amy Parlier and seconded by Lesley Newell to approve changes to the HIPAA privacy and HIPAA security policies and procedures. The motion carried with all in favor.

A motion was made by Hollie Reid and seconded by Larry Gabbert to approve the new Personal Information Protection Act in the Corporate Compliance policies/procedures. The motion carried with all in favor.

Adjournment

A motion was made by Larry Gabbert and seconded by Amy Parlier to adjourn the meeting. The motion carried with all in favor. Secretary/Treasurer Joyce Brannan adjourned the meeting at 12:54 p.m.

Respectfully submitted,

Nicole Roegge, Admin. Asst.