

Cass County Health Department

BOARD OF HEALTH

Regular Meeting

October 24, 2018

The Cass County Board of Health met at the Virginia office of the Cass County Health Department on October 24, 2018. Secretary/Treasurer Joyce Brannan called the meeting to order at 12:05 p.m.

Board of Health members attending the meeting were Joyce Brannan, Ann Chelette, Ron Aggertt and Amy Parlier.

Health department employees present were Teresa Armstrong, Dirk Debergh, Tiffany Angelo and Shelly Taylor. Nicole Roegge was present to take the minutes of the meeting.

Approval of Minutes

A motion was made by Ron Aggertt and seconded by Ann Chelette to approve the minutes of the September meeting as presented. The motion carried with all in favor.

Approval of Financial Report

Dirk Debergh, Fiscal Officer, reported that like many other FQHC's in the state of Illinois the health clinic is experiencing payment delays from the Medicaid Managed Care Organizations (MCO). Claims are required to be billed using a T code modifier which the system then rejects once the claim is sent to them. This seems to be happening with the Harmony MCO health plans a majority of the time. This company alone owes the health department over \$20,000 currently.

Revenue from the School Health Center grant for the months of July, August and September was recognized on the Detailed Accounts Receivable report as the executed grant agreement has been received. Other executed grants are slowly starting to come as well. Dirk is working on the new Local Health Protection grant bundle that will be due December 31st. The outstanding grants that have yet to pay from fiscal year 2018 are the Hepatitis B grant and the Heart Smart for Teens grant.

A motion was made by Amy Parlier and seconded by Ann Chelette to approve the financial report as presented. The motion carried with all in favor.

Administrator's Report

Teresa Armstrong, Administrator, reported that Rebecca Miller was hired as the Welcome Center Coordinator but resigned her position shortly after starting so that she could stay home with her young children. There is one potential applicant that is being considered for the position and will be interviewed soon. The position has been advertised in local newspapers as well as on Facebook.

Three new staff members have been hired for Dr. Curry's team. Abby Smith, Rachel Tranbarger and Samantha will all be going through the orientation process soon. Teresa and Tiffany have also talked with a physician who would be interested in working in the Beardstown office on a part-time basis. She does speak Spanish and is looking at working two days a week from 9-4. Teresa will keep the Board updated.

Teresa reported that the construction project is winding down. The architect and the construction company continue to disagree about who is responsible for paying for the parts needed to fix the generator. Teresa hopes this issue is resolved soon and the project can be completed.

Teresa updated the Board on the major server issues that happened earlier in the month. All staff members are now back up and running on their computers. Kathy is getting quotes to purchase a new server.

Teresa reported that environmental health services with Morgan County continue to go well. They are very helpful and have been working hard to get all food inspections for Cass County caught up by the end of the year.

Teresa reported that new insurance premiums through the Hope Trust will increase 7.46%. Teresa will be discussing changes in how health insurance premiums are paid during New Business.

See handout.

Clinic Report

Tiffany Angelo, Clinic Director, reported that she and Teresa met with the Cass County Probation Department earlier this month went very well. They were very excited to see what services the health clinic could offer them with the Medication Assisted Treatment program as well as the addition of Vivitrol for alcohol dependence.

Tiffany has been talking with a provider who is interested in doing some part time work for the clinic in the Beardstown office. She has been on site for an interview and now Lisa is checking references. Tiffany feels that the provider would be a wonderful assist to the Beardstown office as new patient numbers continue to grow there each month.

Tiffany reported that the medical clinic met or exceeded their goal on 7 of their 9 measures for the month of October. The two measures that fell short of their goal were both very close. Tiffany also discussed the addition of the depression remission measure to the quality assurance program. Providers are still learning where and how to document information for this measure and will be doing this on each visit. The dental clinic had two measures to report for October both of which were very good with dental sealant retention at 100% and sealants to first molars at 85%.

See handout.

Home Services Report

Shelly Taylor, Home Services Director, reported that review choice demonstration (formerly pre claim review) will resume on December 10th. Shelly does not anticipate any issues for her program and staff as they have continued to do the same process used for PCR even after it stopped.

The annual hospice Service of Remembrance was held last Thursday at the First Christian Church in Beardstown. There were 103 patients honored with 28 families in attendance. The service went very well and there was lots of positive feedback from family members in attendance.

See handout.

Quality Assurance Report

See handout.

Old Business

There was no Old Business to report.

New Business

A motion was made by Ann Chelette and seconded by Amy Parlier to approve the addition of Vivitrol and subsequent language to the Cass County Health Clinic policies and procedures as presented. The motion carried with all in favor.

A motion was made by Ron Aggertt and seconded by Ann Chelette to approve the changes to the Cass County Board of Health By-Laws as presented. The motion carried with all in favor.

A motion was made by Amy Parlier and seconded by Ron Aggertt to approve the changes to the Cass County Health Department Personnel Policies as presented. The motion carried with all in favor.

A motion was made by Ron Aggertt and seconded by Amy Parlier to approve the changes to the employee health insurance changes as presented. The motion carried with all in favor.

Adjournment

A motion was made by Amy Parlier and seconded by Ron Aggertt to adjourn the meeting. The motion carried with all in favor. Secretary/Treasurer Joyce Brannan adjourned the meeting at 1:31 p.m.

Respectfully submitted,

Nicole Roegge, Admin. Asst.