

Cass County Health Department

BOARD OF HEALTH

Regular Meeting
July 25, 2018

The Cass County Board of Health met at the Virginia office of the Cass County Health Department on July 25, 2018. President Lesley Newell called the meeting to order at 12:02 p.m.

Board of Health members attending the meeting were Lesley Newell, Ron Aggertt, Joyce Brannan, Ann Chelette, Hollie Reid, and Amy Parlier.

Health department employees present were Teresa Armstrong, Tiffany Angelo, Shelly Taylor and Lisa Clement. Nicole Roegge was present to take the minutes of the meeting.

Approval of Minutes

A motion was made by Hollie Reid and seconded by Amy Parlier to approve the minutes of the June meeting as presented. The motion was carried with all in favor.

Financial Report

Teresa Armstrong, Administrator, reported that there was nothing concerning in the financial reports this month. Dirk will add in tax money income as he always does in July so that the income is reported in the correct grant fiscal year. Teresa also reported that Dirk completed the financial reports for the regular HRSA clinic grant as well as the HIIP construction grant. Another resolution for capital funds will need to be discussed and approved under New Business.

A motion was made by Ann Chelette and seconded by Hollie Reid to approve the financial report as presented. The motion carried with all in favor.

Administrator's Report

Teresa Armstrong reported that Dr. Watson has started working full time in the dental clinic and is doing well. Dr. Curry has verbally accepted the full time physician offer for the health clinic but the signed contract has not been received through the mail yet.

The construction project is slowly wrapping up. The architect will be onsite tomorrow to do a walk-through of the building and create a “punch list” of items that still need to be completed.

The annual FTCA application has been accepted. Tiffany and Teresa have been working on the SUPR application which will be completed and submitted soon. Teresa also discussed the new changes to the clinic's 340B policies which will be voted on during New Business.

Teresa discussed the recent upheaval within the leadership at the Illinois Primary Healthcare Association (IPHCA). A member CEO accused the IPHCA CEO of bullying and racist behavior. Teresa likes Jordan Powell, the interim CEO for IPHCA, and believes he would be a good fit for the position if that was a possibility. Teresa will keep the Board apprised of the situation as it unfolds.

Teresa also discussed a recent situation that involved a local retail shop selling baked goods made in an uninspected kitchen. This practice is currently not allowed in Cass County and would need a "Cupcake Law" ordinance to be passed by the County Board in order to be allowed. There are very few counties in the state of Illinois that have passed this ordinance. Teresa explained to the Board of Health why an ordinance like this is not a good idea for the county.

See handout.

Clinic Report

Tiffany Angelo, Clinic Director, reported that she has been receiving great feedback on the school physicals on site at the different Cass County schools. So far there are already 6 physicals scheduled in Ashland, 6 in Virginia and 9 in Beardstown.

Delaney is busy working on getting all the final details together for the Back To School Bash event. This event will be held on August 8th. This year the amount of backpacks full of school supplies will be quadrupled and more bounce houses have been added to the event. Many of the local business have agreed to donate money or other items to help make the event a success. Delaney is looking for volunteers if anyone would like to come and help out for a couple of hours.

The health clinic met or exceeded 6 of their 9 quality measures this month. Staff members have received additional training on those measures that were lower which included depression screening, adult BMI and coronary artery disease. The MediQuire Hover Over feature has also been reviewed with the providers and is now being used daily as well.

The dental clinic reported on two measures this month. Their dental sealant retention compliance rate was 100% and their sealants to first molars measure was at 84% with a goal of 90%. The dental clinic continues to do well with their QA measures.

See handout.

Home Services Report – Shelly Taylor

Shelly Taylor, Home Services Director, reported that Review Choice Demonstration will be coming in October 2018. This process will be similar to the pre claim review process that happened last year. Shelly and her staff

have continue to operate with the same process even after pre claim review was discontinued so Shelly does not foresee any problems with the upcoming change.

The hospice census was up quite a bit during the months of June and July. Staff has been very busy caring for the patients.

See handout.

Quality Assurance Report

Teresa Armstrong, Administrator, reported that the provider with the low QA compliance rates was not using the MediQuire Hover Over feature during these reporting periods. This feature allows providers to see in real time what care gaps are missing on each patient. The provider is now using the feature daily and QA measures should reflect that going forward.

Teresa also discussed the changes to the Cass County Health Clinic 340B policies which involve prescriptions that come from specialists who patients are referred to outside of our health center.

See handout.

Old Business

There was no Old Business to report.

New Business

Teresa Armstrong, Administrator, presented the 2017 Annual Audit and Management Letters to the Board of Health. There were no findings in the audit. A motion was made by Amy Parlier and seconded by Hollie Reid to approve the 2017 Annual Audit as presented. The motion carried with all in favor.

Teresa Armstrong, Administrator, presented the proposed changes to the Cass County Health Clinic's 340B Prescription Plan Policies and Procedures. The policy would allow prescriptions from specialists whom our patients are referred to be included in the 340B program. A motion was made by Ron Aggert and seconded by Ann Chelette to approve the changes to the Cass County Health Clinic's 340B Prescription Plan Policies and Procedures. The motion carried with all in favor.

Teresa Armstrong, Administrator, presented the Resolution for Capital Funds to the Board of Health. The resolution would allow \$114,867.17 in cash assets from program income be used solely for capital improvements of facilities. A motion was made by Ron Aggert and seconded by Hollie Reid to approve the Resolution for Capital Funds. The motion carried with all in favor.

Adjournment

A motion was made by Amy Parlier and seconded by Ann Chelette to adjourn the meeting. The motion carried with all in favor. President Lesley Newell adjourned the meeting at 12:33 p.m.

Respectfully submitted,

Nicole Roegge, Admin. Asst.