

Cass County Health Department

BOARD OF HEALTH

Regular Meeting
August 22, 2018

The Cass County Board of Health met at the Virginia office of the Cass County Health Department on August 22, 2018. Secretary/Treasurer called the meeting to order at 12:07 p.m.

Board of Health members attending the meeting were Joyce Brannan, Ron Aggertt, Ann Chelette, Hollie Reid, Larry Gabbert and Amy Parlier. Dr. Alan Deckard, ex-officio member, was also present.

Health department employees present were Teresa Armstrong, Dirk Debergh, Tiffany Angelo, Andrew English and Linda Debergh. Nicole Roegge was present to take the minutes of the meeting.

Approval of Minutes

A motion was made by Hollie Reid and seconded by Amy Parlier to approve the minutes of the July meeting as amended. The motion carried with all in favor.

Financial Report

Teresa Armstrong, Administrator, reported that overall the financial reports looked great this month. All programs are doing well. The first installment of county tax money was recognized as revenue on the July financial reports for the Maternal Child Health and DHS grant programs.

A motion was made by Ann Chelette and seconded by Ron Aggertt to approve the financial report as presented. The motion carried with all in favor.

Administrator's Report

Teresa Armstrong, Administrator, reported that the construction project is in the final phase. There are some punch list items left to complete for the general contractor as well as the electrical, plumbing and HVAC contractors. Teresa hopes to have the entire project completed within the next couple of weeks.

The medical clinic was awarded a clinical quality leader award from HRSA. This is the third year in a row that the clinic has achieved this award by showing high levels of quality performance in the 2017 UDS report.

Teresa has continued to receive phone calls regarding the possibility of getting a "Cupcake Law" ordinance passed in Cass County. She has spoken with several County Board members about what passing an ordinance would mean for the county. Teresa is very willing attend a County Board meeting to discuss the situation with the entire group if they would like her to.

Teresa reported that Franci Sweetin returned back from maternity leave earlier this week. Teresa praised Morgan County for their help in assisting our department with any inspections or other tasks that needed completing in Franci's absence. She also thanked Nicole for doing a great job of triaging calls that came into the office and getting them taken care of.

Teresa will attend the Hope Trust annual meeting on September 25th. The Hope Trust is the group that operates the employee health insurance group and new insurance renewal rates will be voted on during this meeting.

See handout.

Clinic Report

Tiffany Angelo, Clinic Director, reported that a signed employment contract has been received from Dr. Curry. No official start date has been set yet as he is still working on getting his Illinois license reinstated. He and his wife will be returning to Virginia on September 1st to look at more houses and possibly put an offer on one.

Tiffany also reported that the cervical cancer screening measure was down this month by 10% to 65%. Additional trainings are being done with staff so that they understand the importance of asking patients at their first visit if they have had this screening at another facility and getting a signed medical records release to obtain that information. If they have not had the screening then they should be scheduled for a PAP before leaving the office. Dental only had one quality measure to report on this month. Their dental caries risk assessment measure was at 100% compliance during this reporting period. Tiffany also discussed the MediQuire Missed Opportunities Summary with the Board.

Tiffany also discussed the success of National Health Center Week last week. There were several great events including a Back to School fair and two women's health night events. Several women who had not gotten their cervical cancer screenings for several years were able to get them completed at the women's health events.

See handout.

Public Health Report

Andrew English, Public Health Coordinator, reported he has been busy closing out the 2018 grant year and getting ready for the 2019 grant year. Andrew included the status of grant applications in his report.

Back to school has kept the public health program busy with required vaccines for students. Kayla has had to place several orders for vaccines due to the high demand this year. Flu vaccines should be arriving within the next 30 days as well.

See handout.

Quality Assurance Report

Linda Debergh, Quality Assurance Nurse, reported that nearly 313 patient satisfaction surveys were collected between the medical and dental clinics in June. Linda has calculated scores for the surveys which were included in her packet. Linda did note that there were some negative marks in regard to confidentiality on the dental surveys but the patients did not elaborate any further on this subject. Public Health also completed patient satisfaction surveys and received excellent or satisfactory marks in all areas.

See handout.

Old Business

There was no Old Business to report.

New Business

A motion was made by Hollie Reid and seconded by Larry Gabbert to approve the Cass County Health Department Public Health Policies and Procedures as presented with no changes. The motion carried with all in favor.

A new dental policy outlining the use of a product called Silver Diamine Fluoride. This product can be used to stop a cavity from growing further and is useful on patients who do not handle treatment well. A motion was made by Ann Chelette and seconded by Ron Aggertt to approve the Cass County Dental Clinic Silver Diamine Fluoride Treatment policy as presented. The motion carried with all in favor.

A motion was made by Amy Parlier and seconded by Larry Gabbert to approve the privileging and credentialing of Julie Goddard, LCSW. The motion carried with all in favor.

A motion was made by Hollie Reid and seconded by Amy Parlier to approve the privileging and credentialing of Dr. Amber Watson, DMD. The motion carried with all in favor.

Adjournment

A motion was made by Ron Aggertt and seconded by Amy Parlier to adjourn the meeting. The motion carried with all in favor. Secretary/Treasurer Joyce Brannan adjourned the meeting at 12:34 p.m.

Respectfully submitted,

Nicole Roegge, Admin. Asst.