

Cass County Health Department

BOARD OF HEALTH

Regular Meeting
February 28, 2018

The Cass County Board of Health met at the Virginia office of the Cass County Health Department on February 28, 2018. President Lesley Newell called the meeting to order at 12:30 p.m.

Board of Health members attending the meeting were Lesley Newell, Ron Aggertt, Hollie Reid, Amy Parlier and Ann Chellete. Dr. Alan Deckard, ex-officio member, was also present.

Health Department employees present were Teresa Armstrong, Dirk Debergh, Tiffany Angelo, Andrew English, Franci Sweetin and Linda Debergh. Nicole Roegge was present to take the minutes of the meeting.

Approval of Minutes

A motion was made by Hollie Reid and seconded by Amy Parlier to approve the minutes of the January meeting as presented. The motion carried with all in favor.

Approval of Financial Report

Dirk Debergh, Financial Officer, that overall January was a good month for the health department. There was nothing that needed to be discussed during the financial meeting.

A motion was made by Ann Chelette and seconded by Hollie Reid to approve the financial report as presented. The motion carried with all in favor.

Administrator's Report

Teresa Armstrong, Administrator, reported that construction continues at the health department. She feels that she is still following up on a lot of issues with the architect and contractor. There will be a meeting between the contractors, architect and Teresa on Friday to discuss the latest cabinetry issue.

A new medical assistant has been hired for the Beardstown clinic. Her name is Marcia Shults and she comes to the clinic with great references. She will be starting training very soon.

Teresa, Amy and Lisa are actively working to recruit a new dentist for the dental clinic. Dr. Lee's contract is up at the end of November but she will work through the end of 2018.

The Home Services department is looking for an assistant director. Michelle Mayes has moved to Intake Coordinator for the department. Interviews will begin soon.

Teresa discussed the possibility of the state board doing away with the IPLAN process. Many health departments think that the process is very time consuming but parts of it are beneficial. They are also looking into the approval process for local health department administrators as well. Teresa will keep the Board updated as more information becomes available.

See handout.

Clinic Report

Tiffany Angelo, Clinic Director, reported that the clinic has received \$8,500 for Dr. Royeen's Meaningful Use numbers. Many health centers have not even submitted their numbers for Meaningful Use yet so Tiffany was surprised the money was received so soon.

Tiffany, Teresa, Linda and Donna have started working on policies and procedures for the new medication assisted treatment program that will be starting soon. They will meet again this Friday to continue discussing the program.

The medical clinic met or exceeded their goal on 2 of their 4 quality measures this month. The 2 that were not met were only slightly below goal. FIT testing in the clinic continues to go well with 44 tests being given out as of January 31st of which 30 have been returned to the clinic.

The dental clinic only had one measure to report on in February which was their measure on caries risk assessments being completed. Their goal for this measure is 99% and they were at 99% for the month. There was only one patient who did not receive the risk assessment during the reporting period. The patient was uncooperative so only a limited exam was completed that day.

See handouts.

Public Health Report

Andrew English, Public Health Coordinator, reported that he is busy working on finishing up work plans for his grants as the fiscal year end draws closer. Many of his grants got a later start this year so many timelines have been pushed back while waiting on executed grant agreements.

Andrew reported that he held the first meetings for the Cass County Healthy Living Coalition in January. There were a little over 20 people in attendance at the meetings. He asked each member to pick different subgroups that they are interested in working in. He is hoping to have a quarterly meeting for the entire group with monthly meetings for the different sub categories.

See handout.

Environmental Health Report

See handout.

Quality Assurance Report

Linda Debergh, Quality Assurance Nurse, reported that phone issues continue to be a recurrent complaint on the patient satisfaction surveys for the medical and dental clinic. Each quarter this continues to be an issue noted on the surveys but there are not many more ways to fix the system that we haven't already done.

See handout.

Old Business

There was no Old Business to discuss.

New Business

A motion was made by Amy Parlier and seconded by Hollie Reid to approve the Environmental Health Policies and Procedures with no changes. The motion carried with all in favor.

A motion was made by Ann Chelette and seconded by Ron Aggertt to approve the 2017 UDS Report as presented. The motion carried with all in favor.

A motion was made by Hollie Reid and seconded by Amy Parlier to approve the 2018 Cass County Health and Dental Clinic sliding fee scale. The motion carried with all in favor.

A motion was made by Amy Parlier and seconded by Hollie Reid to approve the Cass County Teen Reach Policies and Procedures with the addition of the Anaphylaxis policy as presented. The motion carried with all in favor.

A motion was made by Hollie Reid and seconded by Ron Aggertt to approve the addition of STD follow up testing statement to the Cass County Health Department Public Health Policies and Procedures. The motion carried with all in favor.

Adjournment

A motion was made by Ann Chelette and seconded by Hollie Reid to adjourn the meeting. The motion carried with all in favor. President Lesley Newell adjourned the meeting at 12:39 p.m.

Respectfully submitted,

Nicole Roegge, Admin. Asst.